Conveyor Manufacturers Association of South Africa NPC
Registration number 1973/07221/09

**THREE-DAY CONVEYOR CERTIFICATE COURSE**
**Registration Application Form**

**Complete and email to training@cmasa.co.za** **ALL FIELDS TO BE COMPLETED**

CANDIDATE DETAILS: *IMPORTANT this section is to be completed by Candidate personally*

Title …… First Name …… Surname ……

Name to appear on Certificate: ……

Designation / Job Title: ……

Email: …… ID Number: ……

Company where employed: ……

Postal Address: ……

Daytime Telephone: …… Mobile: ……

Highest qualification: ……

From where (college, school): ……

Conveyor experience: ……

Experience other than the conveying industry: ……

Why do you want to do this course? ……

**BY SIGNING THIS FORM, I AGREE TO BE BOUND BY THE CONDITIONS AS LAID DOWN BY THE CMA AND THE COURSE LECTURER(S) AND HAVE A WORKING KNOWLEDGE OF CONVEYOR SYSTEMS. I ACKNOWLEDGE THAT THE DECISION OF THE SELECTORS, LECTURER(S) AND EXAMINER(S) IS FINAL.**

Candidate Signature: …… Date: ……

**PAYMENT DETAILS Company responsible for payment (or Self):**

Company Name: ……

Postal Address for invoice: …… Code: ……

Purchase Order Number…… Person Responsible for Payment……

Telephone: …… E-mail: ……

***IF A COMPANY ORDER IS NEEDED, PLEASE EMAIL A COPY WITH YOUR REGISTRATION.***

☐ 16 -18 MARCH 2027 ☐ 14 – 16 SEPTEMBER 2027

**FEES:** **Non-CMA Member R11 395.00** **CMA Members R9 275.00**

**CONDITIONS:**

1. The prescribed fee is payable **in full 14 days prior to commencement of lectures unless alternative arrangements have been made with the CMA financial manager**. This is **non-refundable** in the event that the candidate does not complete the course or fails the examination.
2. Cancellation, substitution and late booking fees may be applicable.
3. Payment of the prescribed fees within the time limit as above secures a place on the course. Until then, the booking is only provisional.

**BY SIGNING THIS FORM, OUR COMPANY AGREES TO BE BOUND BY THE CONDITIONS AS LAID DOWN BY THE CMA.**

Authorised by (**name and signature**) …… Date: ……

***Right of admission to all lecturing and site visit venues is reserved.***

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**THREE-DAY CONVEYOR CERTIFICATE COURSE**
**Information accompanying Application for Registration form**

**Registration:** Each candidate is required to complete an Application for Registration.

**Eligibility:** The CMA Conveyor Certificate Course is to totally familiarise candidates with conveyors in all aspects but is not a design course. It is intended for Artisans, Draughtsmen, Junior Salespeople, Engineers, Apprentices, and all technical persons employed in a capacity where conveyors are used.

**Entrance criteria and course content:** A basic knowledge of conveyors and be fully literate in English. Topics discussed include types of conveyors, components, belt materials, design basics, belt speed, width and class, carcass types, idlers, pulleys, scrapers and ploughs, couplings, motors, gears, bearings and plummer blocks. Candidates to bring their own writing equipment. A manual is issued to each candidate. Lectures and the examination will be conducted in English.

**Programme:** The Certificate course is run over three consecutive days. The examination is at the end of the third day.

| | |
|---|---|
| Day 1 | Registration and lectures |
| Day 2 | Lectures |
| Day 3 | Lectures and examination |

**Examination:** An examination is scheduled for Day 3. The examination shall be completed by each individual candidate under the supervision of an invigilator. The pass mark is 80%

**Number of candidates**: A minimum of 10 candidates is required for each course. A maximum limit of 20 candidates per course has been set to ensure that the syllabus is adequately imparted. The CMA reserves the right to cancel a course if the minimum number is not reached.

**Course Outcome:** On successful completion of the course, participants will have an understanding of all the components of a conveyor and of the conveyor system. Candidates who achieve the pass mark and above in the examination receive a Certificate to indicate this and their names recorded on the Achievers' List on the website.

**Fees:**

| | |
|---|---|
| **Course Fee** | R11 395.00 |
| **Course Fee (staff of CMA member companies only) *** | R 9 275.00 |

***CMA member subsidy:** The CMA subsidises candidates attending the course who are currently employed by a CMA member company. Conditions apply.

**Invoicing and Payment:** Upon acceptance for registration, invoices are sent to the address indicated by the Applicant. **Course fees are required to be paid in full 14 days in advance, in South African Rands, unless alternative arrangements have been made with the CMA financial manager.** The CMA reserves the right to cancel a course if the minimum number of candidates is not achieved.

***CMA is not registered for V.A.T.*** ***Bank details will appear on your invoice.***

**Accommodation:** Is available at The Apollo Hotel, in Randburg where the training takes place. This is for your own cost. https://apollohotel.co.za/

Tea and coffee and snacks will be served on arrival. Morning tea, Lunch and afternoon tea will also be provided. Special meal requests should be advised on registration

**Still unsure of something? Please contact the CMA Secretariat – details below.**

***Secretariat:*** ***Cost Time Resource cc***
***Telephone 011 888-7163***
***Email training@cmasa.co.za***
***Website www.cmasa.co.za***